

# HUMAN RESOURCES MANAGEMENT

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# HUMAN RESOURCES MANAGEMENT

Function that deals with recruitment placement, training & development of organisation members.

- Process – continuing procedure to keep the organisation supplied with the right people in the right position at the right time.

I. H.R Planning

VI. Performance Appraisal

II. Recruitment

VII. Compensation

III. Selection

VIII. Industrial Relations

IV. Socialisation

IX. Counseling

V. Training & Development

# HUMAN RESOURCES MANAGEMENT

- I. H.R Planning
- for future needs
  - for future balance
  - for recruitment & selection
  - for development

Forecasting

Human Resources Audit

- analyse and appraise
- skills and performance

Job Analysis, Job Description, Job Specification.

Replacement Chart / Sucession Plan